

2024 - 2025 Northwood Tech Dual Enrollment Academy Application
Construction Essentials Academy | #30-410-3 HSAC | HAYWARD HIGH SCHOOL



Initial Deadline | Completed student portion (page 1) to Counselor: **Friday, March 29, 2024**
Final Deadline | Completed Counselor portion (page 2) to Northwood Tech: **Friday, April 12, 2024**

Required Courses:*

■ Construction Framing 1 + Corequisites: ■ Applied Technical Math 1 ■ Print Reading for Building Construction

SECTION 1: STUDENT/PARENT/GUARDIAN INFORMATION (please print CLEARLY)

Student First Name: _____ MI: _____ Last Name: _____

Mailing Address: _____ City, State, Zip: _____

SCHOOL Email: _____ PERSONAL Email: _____

Student Phone: _____ DOB: _____ Social Security #: _____ Gender: ☐ Female ☐ Male

Anticipated Graduation Year: _____ Parent/Guardian Name(s): _____

Parent/Guardian Email: _____ Parent/Guardian Phone: _____

Highest degree earned by a parent/guardian:

☐ None ☐ GED ☐ HSED ☐ High School Diploma ☐ Some College Credit ☐ Short-Term Diploma/Certificate ☐ 1 Year Diploma
☐ 2 Year Diploma ☐ Associate Degree ☐ Assoc Deg + Addtl Credential ☐ Baccalaureate ☐ More than Baccalaureate ☐ Declined/Unknown

SECTION 2: STUDENT'S PERSONAL STATEMENT (You may attach a typed statement if preferred.)

Provide a personal statement (100 words or less) describing why you are a good candidate for this Dual Enrollment Academy.

SECTION 3: STUDENT/PARENT/GUARDIAN CERTIFICATION

- I have read and will comply with the **eligibility requirements** on page 2 of this form.
- I understand that all Northwood Tech Dual Enrollment Academy course grades will be posted and become part of my permanent Northwood Tech academic record.
- I agree to conform to the Student Code of Conduct policies published in the Student Handbook.
- In accordance with Students Right to Privacy (FERPA laws), by my signature, I authorize Northwood Tech to discuss and release information about my progress, grades, and attendance records to the Department of Public Instruction, my parent/guardian, K-12 School District personnel, DWD and participating program employers.
- I acknowledge that:
 - (1) I am enrolling in the Northwood Tech Dual Enrollment Academy.
 - (2) It is my responsibility to officially withdraw from the Dual Enrollment Academy program by the published drop date if I decide not to participate.
 - (3) If I withdraw from the Dual Enrollment Academy program or earn a college grade other than A, B or C in the course, I may not be eligible to participate in subsequent Dual Enrollment Academy semesters.

Student Signature: _____ Date: _____

Parent/Guardian Name (print): _____ Signature: _____ Date: _____

► **When PAGE 1 is completed by student and parent/guardian, submit by deadline listed above to High School Counselor.** ◀

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SECTION 4: DUAL ENROLLMENT ACADEMY APPLICATION ELIGIBILITY REQUIREMENTS

Current high school students may enroll in the Northwood Tech Dual Enrollment Academy program through the dual enrollment collaborative agreement between Northwood Tech and the school district.

- Student must be in good academic standing as determined by high school and meet the criteria set forth in Section 5 (below).
- Participation may be denied by Northwood Tech if student has a record of disciplinary issues. The high school may determine whether student/parent/guardian will be required to reimburse the school district for tuition, fees, books, and material costs if student fails, or fails to complete the Academy.
- Student is responsible for transportation to/from the Academy and to follow host high school's school and class schedule.

SECTION 5: COMPLETED BY HIGH SCHOOL COUNSELOR

Applicant Name: _____ High School: _____

Current grade: ☐ 11 Student will have completed all required courses* by end of their senior year: ☐ YES ☐ NO
☐ 10 ☐ Student will complete all required courses* by end of junior year. **OR**
☐ Student will take two years to complete all required courses.*

YES	NO	Check YES or NO for each:
<input type="checkbox"/>	<input type="checkbox"/>	Current GPA is 2.0 or better.
<input type="checkbox"/>	<input type="checkbox"/>	Student is in good standing as defined by the high school.
<input type="checkbox"/>	<input type="checkbox"/>	Student is on track for completing high school curriculum.
<input type="checkbox"/>	<input type="checkbox"/>	Student has prior technical and/or vocational experience.
<input type="checkbox"/>	<input type="checkbox"/>	Student has missed more than 3 days of school per semester. If yes, explain:
<input type="checkbox"/>	<input type="checkbox"/>	Accommodation services are needed.
<input type="checkbox"/>	<input type="checkbox"/>	A copy of the student's high school transcript is attached with this application.

HIGH SCHOOL CERTIFICATION:

- ☐ This student has permission from high school administration to enroll in Northwood Tech's Dual Enrollment Academy.
- ☐ This student meets the Dual Enrollment eligibility criteria (above).
- ☐ A copy of the student's high school transcript is attached to this application.

High School Contact/Representative Name: _____ Title: _____

Phone: _____ Email: _____

High School Contact/Representative Signature: _____ Date: _____

APPLICATION SUBMISSION INSTRUCTIONS (by Counselor):

- Submit completed application (pgs 1 & 2) and transcript by deadline listed above to: **Natalie.Landgreen@NorthwoodTech.edu** ◀

SECTION 6 | Completed by Northwood Tech staff:

- | | |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. All information, including transcript, received | <input type="checkbox"/> 4a. Program Plan entered (student completing all classes this academic year) |
| <input type="checkbox"/> 2. Application approved by Academy Director | <input type="checkbox"/> 4b. Program Plan not entered (all classes not completed this academic year) |
| <input type="checkbox"/> 3. Application entered into Northwood Tech system | |